

FULLER  
THEOLOGICAL  
SEMINARY

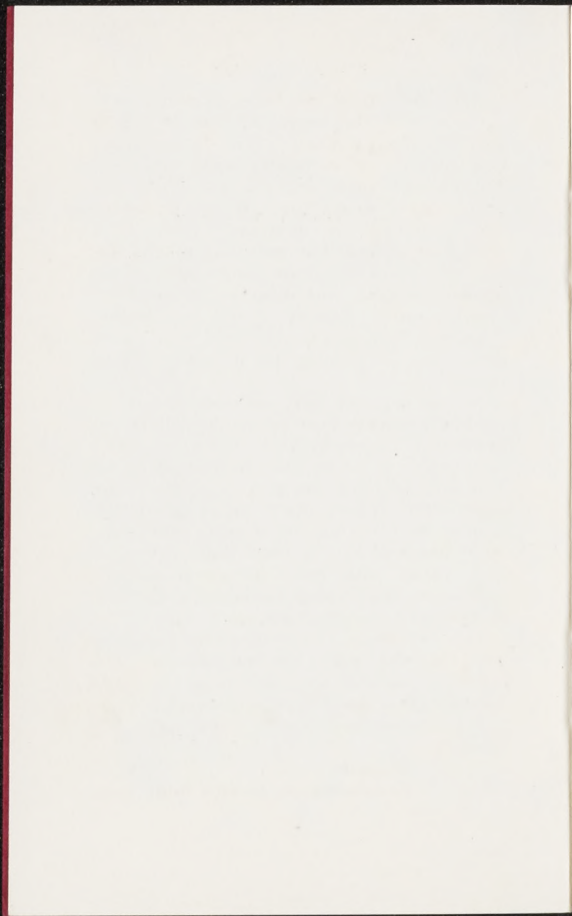


*Student Handbook*

1954 - 1955

- Fuller Theological Seminary .....SY. 6-8108  
 135 No. Oakland SY. 6-8109  
 SY. 6-8100  
 RY. 1-9481
- Dr. Harold Lindsell, Dean of Administration  
 190 N. Oakland .....SY. 5-6398
- Dr. Lars I. Granberg, Dean of Students  
 2458 Catherine Rd., Altadena
- Dr. Gleason Archer  
 618 Hermosa, So. Pasadena ..SY. 9-1835
- Dr. Edward Carnell  
 1090 E. Woodbury, Altadena SY. 7-8292
- Dr. Arnold Ehlert  
 340 So. Michigan, Pasadena ..SY. 5-1178
- Mr. Daniel Fuller  
 817 So. Mentor
- Dr. Everett Harrison  
 310 Calaveras, Altadena .....SY. 7-1712
- Dr. Carl Henry  
 942 So. Oakland, Pasadena ..SY. 6-8040
- Dr. George Ladd  
 2553 No. Allen, Altadena ..SY. 7-1469
- Dr. William LaSor  
 1790 E. Loma Alta, Altadena SY. 7-9068
- Dr. Rebecca Price  
 389 E. Poppyfields Drive,  
 Altadena .....SY. 7-9674
- Dr. Clarence Roddy  
 2241 Bridgen Rd., Pasadena ..SY. 4-9926
- Dr. Wilbur M. Smith  
 2490 Ridgeway, San Marino SY. 6-3844
- Dr. Charles J. Woodbridge  
 1263 E. Calaveras, Altadena SY. 7-8658  
 (See Back Inside Cover)





Hello there—

You are part of the Fuller Seminary family now, with the ready welcome of faculty and returning students alike. The strangeness that all of us feel in novel situations will wear off soon, and you will be at ease in your new home. You will find good fellowship within the Seminary family as a matter of course, but may our avidity for that not prove the cause for neglect of the commission Jesus has given us to penetrate the lost society around us with the Gospel. I believe that commission effects us even while we are training for a ministry three years hence.

In training, yes, we are under discipline for the discipleship of Jesus Christ at Fuller Theological Seminary. Still there are some things requisite to discipleship that no course in Seminary can give us. I refer to an experiential knowledge of Jesus Christ and a drive and facility for working with men. May God give us a student body "living in vital union with Him, with roots deeply planted in Him, being continuously built up in Him, and growing stronger in faith . . ."

This handbook is designed to acquaint you with the mores of the Seminary. To know its contents will aid you in your adjustment. May your days here develop within you power and love as well as understanding.

Sincerely,

Rae Heimbeck, Student Body Pres.



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### CURRICULA

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## CALENDAR OF ACTIVITIES

- September 9-13—8:30-4 p.m. Matriculation and registration.
- September 9—10 a.m. Greek examinations for entering B.D. candidates. Remainder of Thursday and Friday, Orientation for entering Juniors.
- September 10-12—Junior Retreat.
- September 13—2-4 p.m. Library Orientation in Social Hall.  
7:30 p.m.—Faculty-student reception.
- September 14—7:30 a.m. Classes commence.
- September 22—Day of Prayer. A morning of waiting on the Lord to be conformed to His image. Includes group prayer, class prayer meeting, and exposition from the Word by the faculty and an outside speaker.
- September 23—7:30 p.m. Convocation, Lake Avenue Congregational Church.
- September 28-31—Missions Emphasis Week, Sponsored by F.M.F. 4 days. Includes chapel speakers daily. Afternoon and evening discussions for single and married students.
- October 15-25—Registration for language examination, candidates for Th.M. degree.
- November 1—10 a.m. to noon—Language examination, candidates for Th.M. degree.
- November 19-24—Quarterly examinations. Registration for second quarter.

November 25-26—Thanksgiving weekend holiday.

#### Second Quarter

November 19-29—Registration for second quarter.

November 30—7:30 a.m. Classes commence.

December —Christmas Party sponsored by Student Council. (A good time for a date.)

December 18—7:30 a.m.-January 4, 7:30 a.m. Christmas Vacation.

January 13—Day of Prayer.

February 7-11—Payton Lectures, John Murray, M.A., Th.M. Professor of Systematic Theology, Westminster Theological Seminary.

February 21-25—Quarterly examinations. Registration for third Quarter.

February 28-March 8—Spring Vacation.

#### Third Quarter

March 8—7:30 a.m. Classes commence.

March 17—Day of Prayer.

April 4, 5—Senior Comps.

April 12-15—Missions Emphasis Week, Sponsored by F.M.F.

May 15—3 p.m. Baccalaureate.

May 16-20—Final examinations.

May 19—7:30 p.m. Commencement.



## ORGANIZATIONS AND ACTIVITIES

**STUDENT COUNCIL:** elected annually by the entire student body. Officers are: President, Vice President, Secretary, Treasurer, Missions Chairman.

**FULLER MISSIONS FELLOWSHIP:** under direction of Missions Chairman. Provides fellowship for those going to the field and stimulus and challenge to those seeking God's will.

**MISSIONARY CONFERENCE:** sponsored by the F.M.F. Consists of four chapel messages, afternoon and evening discussions for single and married students.

**PAYTON LECTURES:** In memory of the parents of Mrs. Charles Fuller. Given by a competent scholar in the area of the defense, confirmation, or uniqueness of the Christian faith.

**DEPUTATION TEAMS:** sponsored by the Student Council. Quartets or groups going into local churches to sing, testify, and preach.

**CROSS AND SHIELD:** the yearbook of the Seminary.

**SPORTS:** the local Y.M.C.A. available at all times. Participation and competition between houses. Sports in season with a Seminary team in a local league: touch football, basketball, volleyball, and softball.

## TIPS FOR A NITE OUT

Here are a few suggestions for an evening out with a date or the Mrs. I suppose that I could say Dr. Smith set the criterion for this list. When I aproached him on the subject, he remarked: "It just depends on how much money you have and how good looking the girl is." For more information, see Dick Carr or Dr. Smith.

Walking distance:

Crown Cafe	}	all on Colorado
Headliner Cafe		
The Clock		

Better go by car or bus:

Rose Tree Tea—Orange Grove  
Toby House—Green and Hill  
Helen Foster—One block south of Colorado on the Arroyo  
Van de Kamps—Colorado near Allen  
Gwinn's—About 2800 East Colorado  
Bob's—About 1600 East Colorado  
Chapel Inn—Foothill Blvd. in Monrovia  
Seafood Tavern—Foothill and Rosemead

In downtown L.A.:

Clifton's  
Statler Hotel (three good dining rooms)

If you want to make an impression!:

Ranch House—2300 East Walnut  
Lafayette Restaurant—1200 East Green  
Washington House—Rosemead and Colorado  
Padua Hills—Pomona

### DON'T MISS SEEING

LOS ANGELES ARBORETUM in Arcadia.  
Weekday only. By appointment for 10 or more.

ART INSTITUTE in Pasadena. On No. Los  
Roles just above Colorado.

GRIFFITH PLANETARIUM in Hollywood.  
2-10 p.m.

\*FOREST LAWN MEMORIAL PARK in Glendale. One of the most beautiful in world.  
Jan Styka's "The Crucifixion" painting—  
45' x 195'.

\*HUNTINGTON LIBRARY in San Marino.  
200,000 rare books. 1,250,000 original  
manuscripts. 65 paintings from the English  
masters. Make reservations before  
going.

\*MT. WILSON OBSERVATORY. 100" telescope  
and museum open 1:30-4:30 on  
weekdays; 11-4:30 Sat. and Sun.

KNOTT'S BERRY FARM AND GHOST TOWN  
in Buena Park.

SOUTHWEST MUSEUM in Highland Park. Anthropology  
of the Southwest. Ave 46 and  
Marmion Way.

CHRISTMAS TREE LANE in Altadena (in  
season).

\*TOURNAMENT OF ROSES PARADE in Pasadena  
on New Year's Day on Colorado.

FOR more information, ask at the California  
and Fine Arts Room in the main library,  
285 E. Walnut.

\*If you don't see anything else, go to these  
places. They are world famous!!

## MEDICAL COVERAGE

Should you or any member of your family become ill, let's not run and call any doctor. The seminary has already contacted various doctors who especially serve the Seminary family. (They also give a DISCOUNT).

Thus it is possible for the students to have the advantages of St. Luke and Huntington Hospitals (both of which have blood banks) at the usual 10% discount. The following fine doctors are making their services available to the students at a student rate:

For OBSTETRICS and GYNECOLOGY see:

Dr. C. E. Carver,  
2657 E. Washington,  
Pasadena 6.

(Tel. SYcamore 4-7191)

For PEDIATRICS (all children) see:

Dr. Harry O. Ryan,  
Dr. Ralph E. Netzley,  
194 N. El Molino,  
Pasadena 1.

(Tel. SYcamore 3-3119)

Dr. Ryan and Dr. Netzley are in the same office and in the absence of Dr. Ryan, Dr. Netzley will take the calls. They have two trained nurses and they do nothing but infant and children's work.

For GENERAL MEDICINE see:

Dr. John Jackson,  
2544 E. Washington,  
Pasadena. (Tel. SYcamore 4-7129)



For all adults (including everything other than obstetrics).

**For SURGERY see:**

Dr. Carl F. Doehring,  
65 N. Madison Ave.  
Pasadena. (Tel. SYcamore 3-2722)

**For PROCTOLOGY see:**

Dr. Phillip A. Anderson,  
960 E. Green,  
Pasadena. (Tel. SYcamore 6-9986)

**For EAR, NOSE, THROAT see:**

Dr. L. G. Hunicutt,  
98 N. Madison,  
Pasadena. (Tel. SYcamore 3-5134)  
Dr. Fordyce Johnson,  
98 N. Madison,  
Pasadena. (Tel. SYcamore 3-5134)

**For DENTIST see:**

Dr. John Evans,  
56 N. Hill,  
Pasadena (Tel. SYcamore 3-0212)  
Dr. Kostlin,  
1948 Colorado St.  
Eagle Rock (Tel. Albany 4514)  
Dr. Phillip R. Zeitsoff,  
95 So. Lake,  
Pasadena (Tel. SYcamore 5-2544)

**For ORTHOPEDIST see:**

Dr. Jack R. Paschall,  
69 No. Madison,  
Pasadena (Tel. SYcamore 6-0219)

## IT'S GOOD TO KNOW

1. Chapel is held daily according to the following schedule:  
Every week, one chapel—  
    prayer  
    faculty speaker  
    outside speaker  
    student council in charge
2. Grade points. A—3, B—2, C—1, D—0, failure—minus 1 point.
3. You need a C average in all your work in order to graduate.
4. Cuts permitted without penalty up to the number of times the class meets per week. For each unit of over-cuts one grade point is deducted from the student's total.
5. Only 68 hours combined study and work schedule allowed per week. If you carry 16 hrs. of classes, that means 32 hrs. homework per week. Therefore you can hold only 20 hrs. of work. See Dean Granberg for extra work hours permission.
6. You will have a prayer mother assigned to you. Find out who she is and let her know your needs and problems.
7. You will have a faculty member assigned to you as counselor. Do not

hesitate to contact him. He can save you much trouble.

8. A monthly report card giving the particulars of your Christian service is required. Periodical reports are made to the faculty from these cards.
9. There is a deferred payment plan for those not able to pay everything at registration. For this privilege there is a \$3.00 service charge added. One third of the total charges is due at registration; one third at the end of the fourth week; and final portion is due at the end of the eighth week.
10. Loans for students are available. See Dean Granberg.
11. Men's Dormitories:
  - 200 No. Oakland Borden House  
Manager: Mr. Peter Wagner  
Telephone: SY. 2-9942
  - 180 No. Oakland Taylor House  
Manager: Mr. Peter Wagner  
Telephone: SY. 2-0634
  - 145 No. Oakland Carey House  
Manager: Mr. Richard Pearson  
Telephone: SY. 5-3077
  - 125 No. Oakland Judson House  
Manager: Mr. Richard Pearson  
Telephone: SY. 5-3077
  - 115 No. Oakland Livingstone House  
Manager: Mr. Richard Pearson  
Telephone: SY. 5-3077

12. During the first week of classes, you may add or drop courses; during the second week, you may not add, only drop courses; after end of second week, see Rule 7 in Student Manual. Week ends in Registrar's office 4 p.m. Friday.
13. Wives may audit classes without charge. Auditors requested to secure professor's permission.

CONSTITUTION OF THE ASSOCIATED  
STUDENTS OF FULLER THEOLOGICAL  
SEMINARY, PASADENA, CALIFORNIA

ARTICLE I

NAME

This organization shall be known as the Associated Students of Fuller Theological Seminary.

ARTICLE II

PURPOSE

The purpose of this organization shall be to encourage spiritual growth in its members, and to foster such activities in co-operation with the Administration of the Seminary which will tend to benefit and unify the student body.

ARTICLE III

MEMBERSHIP

The members of this organization shall include all students enrolled in the Seminary on a regular or special basis.

ARTICLE IV

OFFICERS

The officers of Associated Students shall be a President, a Vice-President, a Secretary, a Treasurer, and a Missionary Chairman, to be elected from the regular members. Officers shall be elected for a period of one year.



The above named officers will compose a steering committee which will be responsible for the agenda of the Student Council meetings and will have the power to act on emergency measures that come up before Student Council.

#### **ARTICLE V**

#### **COMMITTEE CHAIRMEN**

The committee chairmen shall be a Special Activities Chairman, a Social Affairs Chairman, and a Deputations Chairman, and such other chairmen as shall be appointed by the President with the approval of the Student Council.

#### **ARTICLE VI**

#### **REPRESENTATIVES AT LARGE**

SEC. 1. Each class shall elect three officers: a President, a Vice-President, and a Secretary-Treasurer. These officers shall be elected for one year or the portion thereof remaining.

#### **ARTICLE VII**

#### **STUDENT COUNCIL**

The Student Council shall be composed of the officers of the Associated Students, the officers of the Senior, Middler, and Junior classes, a representative of the graduate school, and the chairmen of the Special Activities and Social Affairs.

## ARTICLE VIII

### ADOPTIONS AND AMENDMENTS

SEC. 1. This constitution and the by-laws shall be adopted when ratified by a majority of the membership.

SEC. 2. This constitution and the by-laws may be amended by a two-thirds vote of the membership, due notice of such amendments having been given to the membership one week in advance.

### BY-LAWS OF THE ASSOCIATED STUDENTS OF FULLER THEOLOGICAL SEMINARY

## ARTICLE 1

### NOMINATIONS AND ELECTIONS

SEC. 1. The Nominating Committee shall consist of the President and four members whom he shall appoint. This committee shall post nominations for officers one week in advance of the scheduled election. Further nominations shall be accepted from the floor at the time of elections.

SEC. 2. The officers shall be elected each year on or about the first of April during a Chapel period in an open election by a majority of the members present.

SEC. 3. The President and Vice-President shall be elected from the prospective Senior Class.

SEC. 4. Within a week following the election of Associated officers, class officers

for the prospective Middler and Senior classes shall be nominated and elected in an open election at a class meeting called and moderated by the incumbent class officers.

SEC. 5. Association Officers and class officers for the prospective Middler and Senior classes shall assume office at the close of the academic year.

SEC. 6. Class officers from the Junior class and a representative of the graduate school shall be elected by the Junior class and Graduate students respectively two weeks after the fall registration at an open election called and moderated by the Association Vice-President. These officers shall assume office immediately after election.

## ARTICLE II

### DUTIES AND RESPONSIBILITIES

SEC. 1. The duties of the officers shall be those which normally fall to each office, and in addition those delegated by the Student Council.

Sec. 2. The responsibilities of the Student Council are:

- (a) To carry out the purpose and general policies of this organization.
- (b) To handle the business of this organization as efficiently as possible.
- (c) To be responsible for the continuance of this organization from year to year.

SEC. 3.—

1. The Special Activities Chairman shall be responsible for promoting seminary athletics.
2. The Social Affairs Chairman shall be responsible for arranging the picnic in the fall and the spring banquet.
3. The Vice-President of the Association shall co-operate with the Director of Practical Work and the Dean of Students in organizing and supervising deputation teams.

ARTICLE III

SUCCESSION AND RECALL OF OFFICERS  
AND REPRESENTATIVES

SEC. 1. In the event that the President of the Association or any of the class presidents is unable to serve, the Vice-President of the Association or class shall automatically succeed to the office, and an election shall be held to fill the vacated office of Vice-President. In the event that other offices of this Association are vacated, special elections shall be held to fill the vacancy.

SEC. 2. Any officer of the Association or classes may be recalled upon approval of seventy-five percent of the membership of the Association or affected class, in secret ballot.

## ARTICLE IV

### STUDENT FUND

SEC. 1. A \$2.50 student activities fee, payable by each student to the Bursar upon registration each quarter, shall be administered by the Student Council, subject to the approval of the Dean of Students.

## ARTICLEE V

### MEETINGS

SEC. 1. Meetings of the membership shall be called at the discretion of the President.

SEC. 2. A quorum shall consist of a majority of the membership.

## ARTICLE VI

### GENERAL COLLECTIONS

General collections from the membership shall be subject to approval of the Student Council.

## ARTICLE VII

### DISCIPLINE

Action on disciplinary cases which properly fall within the jurisdiction of Associated Students shall be initiated by the officers.



## FACULTY and ADMINISTRATION

These are the men who will be molding your life by the Spirit. Get to know them as personal friends. They love the Lord, know their field of study and want to develop you to the limit of your abilities.

### FOUNDER

Dr. Charles E. Fuller, D.D.

A household name among countless Christians through the Old Fashioned Revival Hour. President of the Board of Trustees. Often visits to speak in chapel.

### FACULTY

Harold John Ockenga, B.A. (Taylor), Ph.D., (Pittsburgh), Th.B. (Westminster), LL.D., Hum.D., Litt.D., D.D., President 1947-

Harold Lindsell, B.S. (Wheaton, Ill.), A.M. (California), Ph.D. (New York U.), Dean of Administration and Professor of Missions, 1947- , Leads our chapels. (a real good volley ball player).

Lars I. Granberg, B.S. (Wheaton, Ill.), M.A. (U. of Chicago), Ph.D. (U. of Chicago). Dean of Students, Associate Professor of Pastoral Counseling and Psychology, 1954.

Gleason Leonard Archer Jr., B.A., A.M., Ph.D. (Harvard), LL.B. (Suffolk), B.D. (Princeton), Professor of Biblical Languages. 1948-

Edward John Carnell, B.A. (Wheaton, Ill.), Ph.D. (Boston U.), Th.B., Th.M. (Westminster), S.T.M., Th.D. (Harvard), Professor of Systematic Theology and Apologetics, 1948-

Arnold Douglas Ehlert, B.A. (John Fletcher), Th.M., Th.D., (Dallas), M.S.L.S. (So. Calif.), Librarian, 1948-

Daniel Payton Fuller, B.A. (U. of Calif.), B.D., Th.M. (Fuller), Candidate Th.D. (Northern Baptist), Instructor in English Bible, 1953-

Everett Falconer Harrison, B.A. (Washington), A.M. (Princeton U.), Ph.D. (Pennsylvania), Th.B. (Princeton), Th.D. (Dallas) Professor of New Testament, 1947-

Carl F. H. Henry, B.A., A.M. (Wheaton, Ill.), Ph.D. (Boston U.), B.D., Th.D. (Northern Baptist), Professor of Systematic Theology and Christian Philosophy, 1947-

George E. Ladd, Th.B., B.D., (Gordon), Ph.D. (Harvard) Professor of New Testament History and Biblical Theology, 1950-

William Sanford LaSor, B.A. (Pennsylvania), A.M. (Princeton U.), Ph.D. (Dropsie), Th.B., Th.M. (Princeton), Professor of Old Testament, 1949-

Rebecca Russell Price, B.A. (Mary Baldwin), M.R.E. (Biblical Seminary), Ph.D. (New York U.), Professor of Christian Education, 1952-

Clarence S. Roddy, B.A. (Colby), A.M.,  
Ph.D. (New York U.), Th.B. (Gordon). Pro-  
fessor of Practical Theology, 1951-

Wilbur Moorehead Smith, D.D., Professor  
of English Bible, 1947-

Charles J. Woodbridge, B.A., A.M.  
(Princeton U.), Ph.D. (Duke), Th.B. (Prin-  
ceton), Professor of Church History, 1950-

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William Carson Lantz ....Instructor in Speech  
Norma Bloomquist .....Instructor in Missions

#### STAFF

Miss Clara B. Allen, Assistant Librarian

Miss Mary E. Ashley, Registrar

Miss Lossie Brown, Secretary to the Dean

Mr. Ernie Buegler, Chef

Mr. David F. Cox, Director of Practical Work,  
Bookstore Manager

Miss Mayrene Cox, Receptionist

Mr. Richard D. Curley, Business Manager

Miss Margie Ensign, Registrar's Assistant

Miss Goldie E. Gonnson, Promotional Secre-  
tary

Miss Sarah LeTourneau, Secretary

Mr. Harold Nyquist, Bursar

Miss Delores Loeding, Secretary to Dr. Smith

Miss Irma Peterson, Secretary to the Faculty

Mrs. Ella Wright, Book Store

#### ADMINISTRATION OFFICERS

Dr. Harold J. Ockenga, President

Dr. Harold Lindsell, Dean of Administration

Dr. Lars Granberg, Dean of Students

Dr. Arnold D. Ehlert, Librarian

Mr. Richard D. Curley, Business Manager

## STUDENT MANUAL

September, 1953

All students are responsible for knowing about the regulations set forth in the Student Manual.

### MATRICULATION

1. When a student registers in the Seminary after the commencement of classes, the number of classes he has missed prior to registration shall be counted as cuts in computing the student's absences at the end of the term, unless the initial absences have been excused by vote of the Faculty.

### COURSES

2. There is available a curriculum sheet and it is the responsibility of the student to see that he covers the courses listed as required for graduation.

3. Each student must present his blue registration card in order to be admitted to any course he intends to take for credit.

4. Local pastors and the wives of Seminary students are permitted to audit classes without charge. Student wives will be permitted to take Seminary courses for credit provided they are college graduates, and provided the regular tuition charge is paid. Such credit will be valid towards a degree of S.T.B. in this Seminary and will be good for transfer to other institutions.



5. A student receiving a failure in a course may subsequently take the course over again. In such a case he is to receive whatever grade his new work warrants and will be credited with the usual grade-points therefor. The previous failure will be stricken out on his permanent record, but the negative grade-points from such previous failure will stand.

6. No student shall be permitted to repeat any course in which he has not previously failed, except that a Senior deficient in grade-points for graduation may be permitted, under the direction of the Dean of Students, to repeat a sufficient number of courses (other than basic language courses) to obtain the supplemental grade-points necessary. If he receives a higher grade upon taking such a course a second time, his new grade will thereupon be substituted for the former grade.

7. A student who is currently passing a course may drop it without prejudice provided he secures the written permission of the Dean of Administration, the Dean of Students and the professor in charge.

8. No student shall be permitted to take a course by correspondence for transfer credit to this Seminary unless and until he receives the written consent of the professor in whose department the course falls.

## FEEs

9. Students are required to pay a matriculation fee of \$5.00.

10. The late registration fee for students shall be \$5.00.

11. Students are required to pay a student-activities fee of \$2.50 for each term, to be administered by the Student Council.

12. Students delinquent in their payments to the Bursar are to be suspended from classes until they have concluded a satisfactory arrangement with the Dean of Students.

13. A \$2.00 fee is charged for students taking scheduled final examinations at other than scheduled times.

## REFUNDS

14. All students, except those on Public Law 550, will be governed by the refund policy on pages 18-19 of the 1954-55 Seminary catalog.

Students attending under Public Law 550 who withdraw or discontinue at any time prior to completion of the quarter are charged an amount for tuition, fees and other charges for a portion of the course not to exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges that the length of the completed portion of the course bears to its total length.

## ACADEMIC CREDIT

15. Seniors will not be permitted to take work in outside institutions so as to accumulate credit towards their B.D. degree, unless they have maintained an average of B in their Seminary work. In no case may students carrying a full academic load take more than four term-hours per term in outside institutions.

16. Students officially approved for and participating in the Seminary Choir shall be granted two term-hours of academic credit each year during which they render full participation.

## ABSENCES

17. Students are permitted no more unexcused absences from any course than the number of times the course meets per week; any additional absences beyond these must be explained in writing to the Dean of Students, and will be excused only if the reasons alleged seem satisfactory to him or to the Faculty.

18. Students are required to report in advance to the Dean of Students' office any contemplated absence of an unusual nature involving a period of more than twenty-four

hours, unless physically unable to give such advance notice. Failure to comply with this rule will result in suspension from the Seminary.

## EXAMINATIONS

19. No student shall be permitted to take final examinations at any time earlier or later than the scheduled hour, except in the case of disabling illness or special emergency approved by the Faculty. Lapse of memory or a feeling of unpreparedness shall not be deemed an adequate excuse, and examinations so missed may not be made up later. Examinations are conducted on the honor system. Each student must accept the responsibility of reporting any violation that he observes to the Student Honor Committee.

20. Participation in outside activities of a Christian character, however worthy, shall not be deemed a sufficient reason for a student to take final examinations late.

## FAILURES

21. Professors in the required language courses are permitted to grant conditional failures to students whose work for a given term falls not far below the passing grade. That is, such a failure for a first or second quarter (but not for a third quarter) will be automatically lifted to D upon success-

ful completion of the work in that same course during the subsequent quarter.

22. A student who has received an outright failure in a course is not permitted to take a make-up examination in order to remove the failure.

#### COMPLETION OF A TERM'S WORK

23. Every student who has failed to complete his work by the end of the term during which it is due shall suffer the deduction of one letter-grade in the course, provided he makes up the work omitted within the required time limit; otherwise he will receive a failure in the course.

24. Students will not be permitted to make up work left unfinished at the end of the term, unless they complete the work undone or take the make-up examinations required within four weeks AFTER THE CONCLUSION OF THE TERM.

#### ADMISSION TO SENIOR CLASS

25. No student will be considered for admission to the Senior Class unless and until he has completed at least ninety term-hours of course work with an overall average of 1.0.

26. Every Middler is required to submit to the Faculty in writing a petition for admission to the Senior Class. This petition is



to be submitted at the end of the second quarter of the Middle year, and is to be passed upon by the Faculty in the course of the third quarter, upon the basis of the applicant's intellectual and spiritual fitness for a Bachelor of Divinity degree, as demonstrated by his previous record at the Seminary.

#### WITHDRAWALS

27. Students who expect to discontinue their work at the Seminary at any time during the school year must first secure permission from the Dean of Students.

#### ENGLISH REQUIREMENT

28. Students who are deficient in spelling and English grammar will not be permitted to graduate from our institution until these deficiencies are corrected.

#### GRADUATION

29. No student who has failed to complete his requirements for graduation may take part in the graduation exercises and no degree will be conferred upon him until he has completed all requirements. (This also includes the completion of all incompletes.)

30. Students who have transferred to the Seminary from other institutions and re-

ceive advance credit for work done elsewhere shall be rated for honors only on the basis of the grades actually received at Fuller.

31. The Seminary policy of graduating with honors will be discontinued after May, 1955.

## GRADUATE STUDENTS

32. Applicants for admission to the Graduate School having an average below B in undergraduate seminary work are not to be accepted.

33. All students, whether graduate or undergraduate, are to be graded by the same standard, but graduate students in such a course are expected to do extra course work beyond that required of the undergraduate members of the class.

34. Th.M. candidates are required to submit on regular forms a list of proposed courses to be taken in their major and minor fields in satisfaction of the minimal requirements for the degree. This list must be approved and signed both by the professor supervising the major field and by the professor in charge of the minor field.

## USE OF LIBRARY

35. Talking or unnecessary noise is not allowed in the library reading room. Students are expected to enter and leave quietly, and to handle books and papers

quietly. Conversation with the library attendant must be carried on in a whisper; conversation with other students should be restricted to the hall outside.

36. Any student removing books, magazines or other library materials from the library or reading room without their being duly charged out, shall be referred to the Faculty for disciplinary action or expulsion. See Library Manual for other regulations.

#### PRACTICAL WORK

37. The maximum amount of outside work, secular and religious, permitted a student taking a full academic load is twenty hours. Exceptions to this rule will only be granted by special permission of the Dean, provided the individual student maintains in his course work an average of at least B.

38. No student is to be given any official report of his academic grades at the end of any given quarter until his Practical Work reports have been received by the office.

#### BOARD AND ROOM

39. Unmarried students are not allowed to eat elsewhere than in the Seminary dining room, nor to live elsewhere than in Seminary dormitories, except by special permission of the Dean of Students.

40. No student shall be permitted to occupy a student apartment belonging to

the Seminary who is carrying less than twelve term-hours of academic work.

## STUDENTS CONTEMPLATING MARRIAGE

41. Students planning marriage during the academic year are required to apply to the Dean of Students for permission to marry.

## RELIGIOUS SERVICES

42. Faculty approval must be secured in advance before the student body may invite an outside speaker for chapel exercises.

43. Seminary students will not be permitted to conduct gospel teams or deputation teams except under the supervision of the Dean.

## DISCIPLINE

44. The Student Council is authorized to deal personally by private consultation or by secret hearing before the Council, in the case of any Seminary student who appears guilty of conduct tending to bring disrepute upon the institution. If after the hearing the offender continues unrepentant and recalcitrant, the Council is required to report the case to the Faculty for appropriate action. If, however, the matter somehow comes directly to the attention of the Faculty, the

Faculty will assume immediate jurisdiction of the case.

## SELLING ON THE PREMISES

45. No student is permitted to engage in the selling of new or second hand books within the confines of the Seminary (except in the dormitories themselves) without special permission from the Administration and Faculty. (The Seminary Book Store stands ready to handle the sale of second-hand books on behalf of students upon a mutually satisfactory basis). This prohibition also applies to the sale of any other articles of merchandise in the nature of a concession.

## SEMINARY CATALOG REGULATIONS:

All students must be familiar with the information and regulations contained in the current Seminary catalog.

## ENGLISH BIBLE REQUIREMENTS FOR GRADUATION

46. B.D. candidates who are permitted to by-pass English Bible Survey 311-312-313 are still required to take the same number of hours in the English Bible Department in order to complete their requirements for graduation.



## DORMITORY HOUSE RULES

THE COOPERATION OF ALL MEN RESIDING IN SEMINARY DORMITORIES IS INVITED IN OBSERVING THE FOLLOWING HOUSE RULES:

1. Cordial relationships with neighbors should be carefully maintained.
2. Shades should be drawn when students retire.
3. Clean and neat rooms are imperative. Beds are to be made prior to classes, clothes kept in orderly fashion during the day, floors swept, and general cleanliness maintained.
4. Cleanser and cloth will be provided so that each man may readily do his own part in maintaining clean bathrooms.
5. Wise and economical use of lights and gas in rooms is urged.
6. Waste paper must be burned in the incinerator by 10 A.M. in order to comply with City Ordinance.
7. Students should familiarize themselves with building exits in the event of fire or other emergency that would necessitate speedy evacuation.
8. Feminine visitors are not permitted in the building at any time. (Members of a student's immediate family may visit student rooms by checking with the house manager.)
9. Front and side doors will be locked at all times. Students should come to the busi-

ness office, 135 Oakland, for a key. A fifty cent deposit is required.

10. Luggage and other belongings which a student does not wish to keep in the room may be stored in the basement at 145 No. Oakland.

11. The State Health Code forbids the preparation or cooking of meals of any sort in hotel or dormitory rooms.

12. At the end of the school year students are requested to pack and dispose of all clothes, books, and other personal belongings prior to leaving for the summer or upon graduation.

13. There will be periodical room inspections; also, occasional and unannounced visits of students rooms by friends interested in the work of the Seminary.

14. Please report facilities in need of repair immediately to the house manager.

15. Parking facilities are provided in the lot located at the southwest corner of Madison and Walnut Streets.

16. Dormitory furniture is to remain in the room. Double decking of bunks is not in compliance with the California State Health Codes.

17. No student is permitted to engage in the selling of new or second hand books within the confines of the Seminary (except

in the dormitories themselves, without special permission from the administration and faculty. (The Seminary bookstore stands ready to handle the sale of second hand books on behalf of students upon a mutually satisfactory basis). This prohibition also applies to the sale of any other articles of merchandise in the nature of a concession.

18. Storage on Seminary property of tools, equipment, supplies, etc. used by students in personal business ventures will not be permitted. Likewise, disposal of trash, clippings, etc. on Seminary property is not permitted.

THESE HOUSE RULES HAVE BEEN FORMULATED AS A REMINDER TO EACH MAN THAT HIS COOPERATION WILL ENABLE ALL TO HAVE A HAPPY SEMINARY HOME. ANY LACK OF COOPERTION WILL BE REPORTED WITHOUT PARTIALITY TO THE DEAN.

## PARKING

Off street parking is provided for students in the Seminary parking lot at the southwest corner of Madison and Walnut Sts.

Student personnel of the Seminary are requested to refrain from parking their cars in and around the Classroom and Administration Building. Spaces are all assigned to either Faculty or Staff personnel.

Request is also made that no cars be parked in the driveway of the dormitory at 180 No. Oakland or that cars be parked in the center aisle at the student parking lot at Madison and Walnut. The Seminary truck is parked in the garage to the rear of 180 No. Oakland. Please do not park cars so that access to the garage is blocked.

These requests cover parking at any time, either day or night and include week ends, holidays, and vacation time.

Students who desire to wash their cars are requested to do so in the areas to the rear of 180 No. Oakland or to the north of the garages at 200 N. Oakland.

Paraplegic students will be accommodated in area of the Classroom Building if possible.

Mechanical repairs to or overhauling of vehicles is not permitted on Seminary facilities.

## REFECTORY REGULATIONS

1. No credit is given for meals not eaten.
2. Meal tickets are not transferable.
3. Meal tickets must bear the name of the individual owning same.
4. Meal tickets for either a 5 day or weekly basis are required of all single students living in the Seminary dormitories.
5. Current prices for meal tickets are as follows:

Weekly .....	\$9.25
Weekly, except Saturday, Sunday .....	8.50
Noon meals only—Monday through Friday .....	3.75
6. Individual meals can be secured by anyone in the Seminary family on a cash basis at the refectory at the following current prices:

Breakfast .....	45c
Dinner .....	75c
Supper .....	50c
7. Meal tickets will be required to be presented at each meal.
8. Food supplied at the refectory is to be eaten at that location.
9. Students holding meal tickets unable to eat in the refectory owing to illness



will be provided with the necessary regular or special food at no extra cost.

10. Students withdrawing from the Seminary will be given a refund on a pro-rata basis for the unused portion of the ticket.
11. Credit to individuals contemplating absence from meals is given on the basis of \$1.00 per day (approximate food cost) for no less than seven consecutive days and only when application is made to the Bursar in advance of the absence.
12. Credit to students attending a Seminary sponsored retreat will be made on the basis of food costs as outlined above provided a written request for credit is received by the Bursar 24 hours in advance of the first meal to be missed.
13. Bag meals are provided to students holding meal tickets when absence from the refectory is necessitated by off-campus trips on Christian service assignments or for purposes of regular employment. Advance reservation must be made with the chef for the bag meals desired.
14. Conditions arising not covered by the above outlined regulations can be discussed with the Business Manager.

## LIBRARY

### LIBRARY STAFF

Dr. Arnold D. Ehlert, Librarian

Miss Clara B. Allen, Assistant Librarian

### LIBRARY REGULATIONS

1. Books may be kept 2 weeks and renewed once, unless otherwise restricted.
2. Reserve books (blue card) are due at 9:00 A.M. the following school day. (Reserve books may be checked out at 4:45 P.M. for overnight.)
3. Fines—2c per day for 14-day books; 10c per hour for reserve books (maximum of 50c per day). Additional books or periodicals may not be taken out until overdue books are returned and fines paid.
4. Current periodicals may be checked out the same as reserve books and are subject to the same fines.
5. No talking or unnecessary noise or commotion is allowed in the reading room. Students are expected to enter and leave quietly, and to handle books and papers quietly. Conversation with other students should be carried on in the hall. Necessary conversation with the attendant should be done in a whisper. The attendant is expected to enforce this rule.

Repeated violation of these provisions may result in forfeiture of library privileges.

6. Exceptions to the rules can be made only by a member of the library staff, and must be applied for in advance.
7. Books must not be transferred or re-loaned without being returned to the Library for recharging.

#### DR. SMITH'S PERSONAL LIBRARY

In room 201 is housed the personal library of Dr. Wilbur M. Smith of about 17,000 volumes. This group includes special collections of ancient history, English literature, Bible commentaries, books on the life of Christ, and extensive volumes of nineteenth century periodicals. Dr. Smith's books are available for student use but must not be taken from the building. They should be used only if the Seminary Library does not have the book, or it is out.

Secretary to Dr. Smith: Delores Loeding.

#### BULLETIN

The Fuller Library Bulletin is published quarterly by the Library.

## BOOKSTORE POLICY REGARDING DISCOUNTS AND MERCHANDISE SOLD ON AN ACCOUNT BASIS

The following discounts are applicable to our students, and books and supplies will be sold to them for cash or on an account basis. All members of the Alumni will be entitled to the same discounts as enrolled students but the terms will be cash. To all others who wish to use the facilities of the bookstore, terms will be cash.

1. 10% on all text books at all times.
2. 15% on most books from American publishers. On purchases of \$20.00 or more at one time (not including text books) a discount of 20% will be allowed. A discount of 25% will be given on all sets of Commentaries having a list price of \$50.00 or more.
3. Books ordered from abroad, used or new, are sold at net prices.
4. A discount of 20% is allowed on most Bibles.
5. The discount on books by faculty members is 25% except text books as stated above. (Discount on all text books is 10%).
6. Students' accounts are due and payable on or before the 10th of the

month following the month in which purchases are made, or on the following day if the 10th of the month should fall on a Sunday or a holiday. If not paid then, a penalty of 10% will be added and further purchases will be restricted to a cash basis until the full amount of the delinquent account is paid. The penalty WILL be added on all accounts subject to the penalty in fairness to the students who pay their accounts on or before the due date. In the event that it is necessary to add a penalty to an account, even though the penalty has been added, it is expected that the account in its entirety will be paid within 30 days from the due date. (The penalty in most cases represents the loss of the discount granted at the time of purchase.)

7. Before school closes in the month of May, all accounts must be paid in full on or before May 10th or a day later if the 10th should fall on a Sunday or a holiday. Those in the senior class expecting to complete their courses in May will not be permitted to graduate unless all accounts are paid in full and grades will be withheld from all other students who have not paid their accounts in full.
8. During the summer months no merchan-



dise will be sold to students on an account basis except to those enrolled in summer school. At the beginning of the summer school term students will be advised of payment requirements for those purchasing merchandise on an account basis.

9. The bookstore at its discretion will purchase (new or used books) from the students for an amount up to and not exceeding 60% of the retail price.

No student is to be permitted to engage in the selling of new or second-hand books within the confines of the Seminary except by special permission of the Administration and Faculty.

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the necessary funds to carry out its  
policy.

Miss Mary Ashley, Registrar  
1570 E. Howard, Pasadena SY. 4-1083  
Mr. Ernest Buegler, Chef  
470 E. Washington, Pasadena SY. 4-4745  
Mr. Richard Curley, Business Manager  
3139 Piccolo, Pasadena SY. 2-8528  
Mr. David Cox, Director of Practical Work  
4643 Maubert, Hollywood NO. 3-3688

#### DORMITORIES

##### BORDEN HOUSE

200 No. Oakland SY. 2-9942

##### TAYLOR HOUSE

180 No. Oakland SY. 2-0634

##### CAREY HOUSE

145 No. Oakland SY. 2-9343

##### JUDSON HOUSE

125 No. Oakland SY. 2-9386

##### LIVINGSTONE HOUSE

115 No. Oakland SY. 2-9005

#### STUDENT COUNCIL OFFICERS

President: Rae Heimbeck  
Vice-President: Ken Wright  
Secretary: Jim Morrison  
Treasurer: Marvin Webster  
Missions Secretary: Stanley Bigelow

#### CLASS REPRESENTATIVES

##### SENIORS

President: Don Hicks  
Vice-President: Warner Hutchinson  
Secretary: George Inadomi

##### MIDDLELERS

President: Larry Cardwell  
Vice-President: Robert Hughes  
Secretary: Joseph Shankle

